



Professional Medical Education Association, inc

3142 Broadway, Suite 201, Grove City, OH 43123

Tel: 614.883.1739 Fax: 305.946.0232

www.LaserTraining.org

Registration form - all Online Computer Courses (use the separate form for Seminar Courses)

Credit Card Payments accepted below. Checks are made to Professional Medical Education Assn, and mailed to: PO Box 997, Grove City, OH 43123.

Payment in full is due prior to starting the course. You'll set up your own password online with the email address you provide below.

Course Manual and Slide Handouts are available as a download from the first slide in the first module of the course. Don't forget to download them.

You may mail this form to the address above or fax to 305-946-0232, or email to Registrations@LaserTraining.org (email is best)

Once we have your registration you will receive an email confirmation within about 24 hours.

PRINT LEGIBLY - PLEASE

NAME: _____

as you would like it to appear on the Certificate, including "RN", "MD", "CST", "BMET", etc,
(complete a separate form for each person registering)

TITLE/DEPT: _____

COMPANY/HOSPITAL: _____

MAILING ADDRESS: _____ (To where a Certificate may be mailed)

City _____ State ____ Zip _____

If to an International address please write it the way we should address it, line by line.

Is the Address Above HOME _____ or WORK _____

EMAIL ADDRESS: _____

Confirmation and any course materials will be sent electronically via email to this address, in addition to any course status updates. Watch for emails from "Hightail" and "Mindflash" in your Spam folder if we are sending course materials to you. PRINT THIS LEGIBLY -PLEASE

PHONE: _____ (Should include area code & number if in U.S.)

ONLINE COURSE: List Here, & PRICE: _____

Use the list on the attached page to list which course. If you select the 2+ persons option. Attach names of others as discussed below. You can also just call us later with the names & emails. **If you buy the one person program, you have 30 Days to add the second+ person for the discounted price.**

NAME & CORRECT EMAILS OF ADDITIONAL STUDENTS. -- PLEASE PRINT LEGIBLY -

Please attach a separate list of names and emails if this registration applies to more than the one person listed above.

PRINT the names EXACTLY as they are to appear on Certificate. A \$30 reissuance fee will apply if changes are made after Certificates are issued. Certificates will be mailed solely to the address of the person purchasing the programs.

Please list their names as they should appear on Certificates, and a unique email to set them up. You can also call our office to add later. Make sure the email address is CORRECT. Up to 5 total additional are included in the "2+" Course Selections. An additional fee of \$125 pp will apply past the initial 2 persons. You can add these people at any time in the future - no time limit.

PAYMENT INFO: Purchase Order # _____ Payment must be received prior to access.

OR CREDIT CARD INFO: Visa _____ MasterCard _____ American Express _____ Discover _____

Cardholder Name _____ Card Number _____

Exp Date _____ 3 or 4 digit Sec Code on back _____ Signature: _____

Credit Card Billing Zip Code: _____

If paying by Credit Card I hereby authorize charges to my card for the item(s) listed. By placing this order you acknowledge that you have read our refund policy and agree to its terms. If you have additional Remarks or Requests please attach it to this registration when you return it.

RETURN ONLY THIS REGISTRATION PAGE - Unless you have additional Remarks or Students to submit.



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Registration Instructions:

LIST OF ONLINE COURSES WHICH YOU MAY WRITE ON THE "ONLINE COURSE" LINE:

Make sure that if you're ordering the package of 2+ persons, that you state that on that line.

- **Aesthetic Laser - Free Preview - \$0**
- **Aesthetic Laser Procedures - 1 Person - \$695**
- **Aesthetic Laser Procedures - 2+ Persons - \$995**
- **Laser & IPL Hair Removal - 1 Person - \$395**
- **Laser & IPL Hair Removal - 2+ Persons - \$595**
- **Physician Basic Laser Science & Safety - 1 Person \$195**
- **Physician Basic Laser Science & Safety - 2+ Persons \$295**
- **Medical Laser Safety Officer - 1 Person \$495**
- **Medical Laser Safety Officer - 2+ Persons \$795**
- **Laser Techs - Surgical Laser Safety & Operation - 1 Person \$195**
- **Laser Techs - Surgical Laser Safety & Operation - 2+ Persons \$295**
- **Laser Airway Safety - 1 person \$125**
- **Laser Airway Safety - 20 persons \$795**
- **ANSI Z136.3 Laser Safety Standards Overview & Summary - 1 Person \$95**
- **Staff Basic Laser Inservice - 1 Person \$25**
- **Staff Basic Laser Inservice - 20 Persons \$400**
- **Laser Accidents, Incidence & Complications - \$30**
- **Low Level Laser Therapy - 1 Person \$695**
- **Low Level Laser Therapy - 2+ Persons \$995**
- **Laser Maintenance Free Preview - \$0**
- **Laser Maintenance & Repair Lectures - \$1495**

REFUND POLICY

Professional Medical Education Association, Inc. "The Laser Training Institute", PO Box 997, Grove City OH 43123,
Tel: 305.851.8081, 800-342-2704, E-mail: Info@LaserTraining.org Website: www.LaserTraining.org

It is the policy of Professional Medical Education Association to provide refunds to paid participants of training courses when given adequate notice of cancellation by the participant. Recognizing that certain administrative costs are incurred in the process of registrations, and that financial commitments must be made by us close to the time of the courses to contractors such as hotels, printers, additional faculty, etc., the refund policy reflects these costs and commitments.



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Therefore our policy on Refunds for training courses and materials is as follows:

- Substitutions of the registered course participant may be made at any time prior to the program.
- Cancellations should be received by us by fax, letter, or email (with delivery receipt) 14 days in advance of the program start date to receive a full refund, less a \$25 administrative charge.
For payments made by credit card, the refund will also be less the credit card fee which was charged to us upon processing. Credit Card Credits may take one to two billing cycles to appear.
- Online Courses are non-refundable once the authorized individual has logged in to start the course, as indicated by the website servers, and/or the course materials have been electronically sent to the individual. If you've registered for and paid for a course by credit card, and then contact us to request a refund prior to starting the course and before materials have been transmitted, we'll apply a full refund less any service fees charged by the credit card company. Materials for Online Courses (PDF copies of the slides, notes and manuals) are available immediately upon log-in to the program. Students therefore have the complete training course from the very start of the course. This is why the online courses are non-refundable once you have logged in.
- For courses that involve mailing or emailing of course AV materials to attendees in advance of the course, and where the materials consist of manuals, slides & files that are otherwise sold by us as Online Courses, any refunds due to cancellations will be less the amount of the regular price of the Online Course, since these materials are not returnable once they've been sent out by us after your registration.
- For cancellations received within 14 days of the program, the participant will receive a full credit voucher to attend another of our training programs, and the registration fee will be retained by us.
- No refunds or vouchers will be provided for no-shows or cancellations received after the program has already commenced. No partial refunds will be provided for partial attendance at a program.
- The policies listed above are not applicable to the Laser Maintenance and Repair Course due to the very limited class sizes, and high costs of producing the courses. After registration these programs are noncancelable and nonrefundable. Course information advises participants that registration is considered a definite commitment.
- Contract courses, such as In-House training programs, or wet-lab training for companies do not involve individual tuitions and refunds do not apply. Contract type courses are noncancelable once a firm date has been agreed upon and scheduled, unless we are able to schedule a replacement course on the day that was scheduled, so that we do not lose the training day. Terms are listed in the printed Educational Services agreement.